

MARCH 9, 2004 PRIMARY ELECTION COST ESTIMATE

(Must be filed with the Secretary of State no later than January 26, 2004, regardless of whether state funds are requested)

Special Note: The approval of this estimate is merely to advance funds for the primary. Final determination as to whether or not an item(s) is payable with primary funds will be determined upon receipt of the Final Cost Report and copies of the bids and receipts for line item \$2,000 and over.

PLEASE REFER TO THE 2004 PRIMARY ELECTION BOOKKEEPING GUIDE FOR COUNTY CHAIRS, THE 2004 PRIMARY FINANCE RULES, TEXAS ADMINISTRATIVE CODE, ("TAC") §§81.101- 81.134, THE 2004 JOINT PRIMARY FINANCE RULES, 1 TEXAS ADMINISTRATIVE CODE ("TAC") §§81.145-81.157, AND THE TEXAS ELECTION CODE ANNOTATED ("Tex. Elec. Code Ann.") WHEN COMPLETING THIS FORM.

County _____ Party _____ County Chair _____

Address _____ City, State, Zip _____ Home Phone _____

Business Phone _____ Fax Number _____ E-Mail Address _____

Other contact person (if any) _____ Contact person's phone number _____

Federal Employer's ID Number ("EIN") _____ Texas Workforce Commission Acct. No. (if applicable) _____

Conducting a Joint Primary Yes _____ No _____ (if yes, Joint Resolution Attached)

Contracting with County Election Officer Yes _____ No _____ (if yes, County Election Services Contract Attached)

A. ESTIMATED STATISTICAL INFORMATION FOR PRIMARY ONLY

1. Projected voter turnout countywide in your party's primary. (1 T.A.C., §81.116* or (1 T.A.C., §81.152**)) _____
2. Number of election day polling places to be used in primary. (excluding early voting sites) (Tex. Elec. Code Ann., §43.003) _____
3. Number of county designated election precincts. (Tex. Elec. Code Ann., §42.001) _____
4. Number of election day polling places to be shared with another party. _____
5. Number of public buildings to be used as election day polling places. (Tex. Elec. Code Ann., §43.031) _____
6. Number of early voting stations to be used. _____
7. Voting system: ("A" early voting", "E" election day, if different)
General Primary: Paper _____ Lever Machine _____ Punch Card _____ Optical Scan _____ DRE/Touch Screen _____
DRE System to be Used (Check one, if applicable): eSlate _____ iVotronic _____ AccuVote _____ Votronic _____ Other: _____
8. Number of ballots to be ordered. (including early voting, sample ballots & provisional ballots) _____
9. Number of election kits to be ordered. (excluding early voting) _____

B. ESTIMATED COST OF PRIMARY ONLY

	County Chair Requested Amount	SOS Estimated Amount	Notes – SOS Use Only
1. _ Ballot printing costs	\$ _____	\$ _____	_____
2. _ Electronic voting system programming and testing	\$ _____	\$ _____	_____

**County Chair
Requested Amount**

SOS Estimated Amount

Notes – SOS Use Only

b. _____ X \$ _____ X 14 hours
of precinct clerks (hourly rate-max. \$5.15) (per person)
that did not
attend training) \$ _____ \$ _____

c. _____ X \$ _____ X 14 hours
of precinct judges (hourly rate-max. \$7.00) (per person)
(that attended training) \$ _____ \$ _____

d. _____ X \$ _____ X 14 hours
of precinct clerks (hourly rate-max. \$7.00) (per person)
(that attended training) \$ _____ \$ _____

9. Election judges or clerks' fee for pickup and delivery of supplies (1 T.A.C., § 81.121*) (Tex. Elec. Code Ann., §32.092(a))

_____ X \$ _____
of election (fee -max. \$15.00)
judges or clerks \$ _____ \$ _____

10. Early Voting Ballot Board personnel (1 T.A.C., §81.120(a)*) Tex. Elec. Code Ann., §87.005(a)

a. _____ X \$ _____ X 5 hours
of workers (presiding (hourly rate-max. \$5.15) (per person)
judge & clerks that
did not attend training) \$ _____ \$ _____

b. _____ X \$ _____ X 5 hours
of workers (presiding (hourly rate-max. \$7.00) (per person)
judge and clerks that
attended training) \$ _____ \$ _____

11. Personnel for Central Counting Station (1 T.A.C., §81.120(b)*) Tex. Elec. Code Ann., §§127.002– 127.006)

a. CCS Manager _____ X \$ _____ X 5 hours
1 mgr. (hourly rate) (per person) \$ _____ \$ _____

b. Tabulation Supervisor _____ X \$ _____ X 5 hours
1 tab. supvr. (hourly rate) (per person) \$ _____ \$ _____

c. Asst.Tab. Supervisor _____ X \$ _____ X 5 hours
of workers (hourly rate) (per person) \$ _____ \$ _____

**County Chair
Requested Amount**

SOS Estimated Amount

Notes – SOS Use Only

- d. Presiding Judge _____ X \$ _____ X 5 hours
 1 pres. judge (hourly rate) (per person)
 (that did not attend training) (max. \$5.15)
- e. Presiding Judge _____ X \$ _____ X 5 hours
 1 pres. judge (hourly rate) (per person)
 (that attended training) (max. \$7.00)
- f. Central Counting Clerks _____ X \$ _____ X 5 hours
 # of workers (that (hourly rate) (per person)
 did not attend training) (max. \$5.15)
- g. Central Counting Clerks _____ X \$ _____ X 5 hours
 # of workers (that (hourly rate) (per person)
 attended training) (max. \$7.00)
- h. Technical Support _____ X \$ _____ X 5 hours
 # of workers (hourly rate) (per person)

12. Provisional and Late Ballot Board Processing – Early Voting Ballot Board personnel (Tex. Elec. Code Ann., §65.051)

- a. _____ X \$ _____ X 3 hours
 # of workers (hourly rate-max. \$5.15) (per person)
 (presiding judge
 & clerks that did
 not attend training)
- b. _____ X \$ _____ X 3 hours
 # of workers (hourly rate-max. \$7.00) (per person)
 (presiding judge & clerks
 that attended training)

13. Provisional and Late Ballot Board Processing -- Central Counting Station (Tex. Elec. Code Ann., §65.057(2))

- a. CCS Manager _____ X \$ _____ X 1 hour
 1 mgr. (hourly rate) (per person)
- b. Tabulation Supervisor _____ X \$ _____ X 1 hour
 1 tab. supvr (hourly rate) (per person)
- c. Asst.Tab. Supervisor _____ X \$ _____ X 1 hour
 # of workers (hourly rate) (per person)
- d. Presiding Judge _____ X \$ _____ X 1 hour
 1 pres. judge (hourly rate) (per person)
 (that did not attend (max. \$5.15)
 training)

	County Chair Requested Amount	SOS Estimated Amount	Notes – SOS Use Only
e. Presiding Judge _____ X \$ _____ X 1 hour 1 pres. judge (hourly rate) (per person) (that attended training) (max. \$7.00)	\$ _____	\$ _____	_____
f. Central Counting Clerks _____ X \$ _____ X 1 hour # of workers (that (hourly rate) (per person) did not attend training) (max. \$5.15)	\$ _____	\$ _____	_____
g. Central Counting Clerks _____ X \$ _____ X 1 hour # of workers (hourly rate) (per person) (that attended training) (max. \$7.00)	\$ _____	\$ _____	_____
h. Technical Support _____ X \$ _____ X 1 hour # of workers (hourly rate) (per person)	\$ _____	\$ _____	_____
14. Miscellaneous election day costs (itemize)			
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
_____	\$ _____	\$ _____	_____
15. County Election Services Contract Administrative Fee (1 T.A.C., §81.131*) Tex. Elec. Code. 31.100(d)	\$ _____	\$ _____	_____
16. Total Estimated Cost of Primary. (Add lines B1-B15)	\$ _____	\$ _____	_____

C. ESTIMATED ADMINISTRATIVE COST FOR PRIMARY ONLY

1. Office rent _____ through _____ (attachments required – 1 T.A.C. §81.129*)	\$ _____	\$ _____	_____
2. Office Personnel (attachment required – §81.123*)	\$ _____	\$ _____	_____
3. Administrative Personnel Payroll Taxes	\$ _____	\$ _____	_____
4. Telephone and utilities (1 T.A.C., §81.128*)	\$ _____	\$ _____	_____
5. Office Furniture rental (1 T.A.C., §81.127*)	\$ _____	\$ _____	_____
6. Office Equipment rental (1 T.A.C., §81.127*)	\$ _____	\$ _____	_____
7. Office Supplies (1 T.A.C., §81.127*)	\$ _____	\$ _____	_____
8. Postage (1 T.A.C., §81.127*)	\$ _____	\$ _____	_____
9. Legal Fees (1 T.A.C., §81.134*) (Written approval req'd – Payable on Final Report)	\$ _____	\$ _____	_____
10. Ballot/Programming Re-Printing/Re-Programming Cost (receipts req.) (Report only on Final Cost Report)	\$ _____	\$ _____	_____

	County Chair Requested Amount	SOS Estimated Amount	Notes – SOS Use Only
11. Miscellaneous (itemize)			
a. _____	\$ _____	\$ _____	_____
b. _____	\$ _____	\$ _____	_____
c. _____	\$ _____	\$ _____	_____
12. Total Estimated Administrative Cost of Primary. (Add lines C1-C11)	\$ _____	\$ _____	_____
D. TOTAL ESTIMATED PRIMARY COST			
(ADD LINES B16 AND C12)	\$ _____	\$ _____	_____
E. FINANCING SOURCES			
1. Beginning balance (if any)(include funds retained from 2002 primary)	\$ _____	\$ _____	_____
2. Filing fees received by County Chair from Candidates	\$ _____	\$ _____	_____
3. Filing fees received from State Executive Committee	\$ _____	\$ _____	_____
F. SUBTOTAL OF FINANCING SOURCES (ADD LINES E1 – E3)	\$ _____	\$ _____	_____
1. Contributions and miscellaneous	\$ _____	\$ _____	_____
G. TOTAL FINANCING SOURCES (ADD LINES E1-E3)	\$ _____	\$ _____	_____
H. NET ESTIMATED PRIMARY COST OR (SURPLUS)			
(SUBTRACT LINE G FROM LINE D)	\$ _____	\$ _____	_____
75% OF NET ESTIMATED COST- §173.083(b) (1), TEX. ELEC. CODE	\$ _____	\$ _____	_____

*Rule refers to the 2004 Primary Finance Rules, Texas Administrative Code, §§81.101-81.134

**Rule refers to the 2004 Joint Primary Finance Rules, Texas Administrative Code, §§81.145-81.157

H. SWORN AFFIDAVITS

I, _____, County Chair of the _____ Party in _____, County, Texas, do solemnly swear that the foregoing facts and estimated costs are true and accurate and that all information required to be reported by me for the 2004 General Primary Election are fully shown.

Signature of County Chair

The State of Texas

County of _____

Before me, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he or she executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this _____ day of _____, _____.

SEAL

Signature of officer administering oath

Title of officer administering oath

DO NOT COMPLETE UNLESS CONDUCTING A JOINT PRIMARY ELECTION

I, _____, County Election Officer, do solemnly swear that the foregoing facts and estimated costs reported in Sections A and B are true and accurate and that all information required to be reported by me for the 2004 Joint General Primary Election are fully shown.

Signature of County Election Officer

Title

The State of Texas

County of _____

Before me, the undersigned authority, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing instrument and acknowledge to me that he or she executed the same for the purpose and consideration therein expressed. Given under my hand and seal of office on this _____ day of _____, _____.

SEAL

Signature of officer administering oath

Title of officer administering oath

AUTHORIZATION FOR ISSUANCE OF WARRANT

TO BE COMPLETED BY SECRETARY OF STATE ONLY

Total Estimated Primary Cost as Submitted \$ _____

Total Estimated Primary Cost as Approved by the Secretary of State \$ _____

Subtract Total Financing Sources \$ _____

Net Estimated Cost \$ _____

APPROVED: Authorization for issuance of Warrant for 75%
of Net Estimated Cost of the Primary Election \$ _____

OR, if applicable 83.5% Maximum Amount \$ _____

Secretary of State's Office:

BY _____
Election Funds Management Director Date

AGENCY CERTIFICATION

I approve this voucher for payment. The above goods or services correspond in every particular with the contract under which they were purchased. The invoice for the goods or services is correct. This payment complies with the General Appropriations Act.

Approved for Payment _____
Assistant Director for Elections Date

A CHECK (STATE WARRANT), IF APPLICABLE, MAY BE RECEIVED APPROXIMATELY 1-2 WEEKS AFTER RECEIPT OF THIS FILING.

PLEASE MAIL OR FAX PRIMARY ESTIMATE INCLUDING ATTACHMENTS TO:

**Secretary Of State
Election Funds Management Section
P. O. Box 12060
Austin, Texas 78711-2060
(512) 463-7552**

SHOULD YOU HAVE ANY QUESTIONS ON COMPLETING THIS FORM, PLEASE CALL 1-800-252-2216 OR 512-463-5650

PRIMARY FINANCE RECORDS ARE SUBJECT TO THE OPEN RECORDS ACT.